

## **Changes to public participation during Governing Board Meetings effective March 17**

Out of an abundance of caution, and in an effort to protect the health and safety of our employees, residents and visitors, the Governing Boards will hold their public meetings by Zoom webinar until further notice. Public comment will be taken through several technological solutions.

To access all meeting agendas, please visit <a href="www.afma.az.gov/agendas">www.afma.az.gov/agendas</a>

Beginning with the Tuesday, March 24<sup>th</sup> Governing Board meetings, the Authority will provide email, phone-in, and webinar options for public participation. The following are instructions for each method of participation:

**Email:** To submit email comments, including Call to the Public for non-agenda items, please email <a href="mailto:board@afma.az.gov">board@afma.az.gov</a> prior to the start of the meeting, which is 9 a.m. for the South County Fire & Medical District, 9:30 a.m. for the North County Fire & Medical District and 10:00 a.m. for the Arizona Fire & Medical Authority. Only comments received prior to the start of the meeting will be considered and included in the record.

**Phone:** Each meeting agenda will include dial in information to allow you to attend the meeting telephonically. Once connected to the meeting, please mute your phone to avoid any background noise. The Chairperson will ask for any telephone attendees to state their name and address for the record. Attendees will be given the opportunity to speak on any item on the agenda when that item is being discussed. Attendees may speak on any item not on the agenda during the Call to the Public. Please be aware that due to Open Meeting Law restrictions, no dialogue with the Governing Board members can take place during the Call to the Public.

**Webinar:** Each meeting agenda will include a link to register to attend the webinar version of the meeting. Once your registration request is received, you will receive a confirmation email which will include instruction on how to login to the webinar. Attendees of the webinar will be able to view all available presentations but will remain in a listen only mode. There will be a question and answer chat area on the webinar screen for attendees to ask questions. Any public comments can also be submitted via email to <a href="mailto:board@afma.az.gov">board@afma.az.gov</a> prior to the start of the meeting. Please be aware that due to Open Meeting Law restrictions, no dialogue with the Governing Board members can take place in the chat area on the webinar screen.

**Records:** Each Governing Board meeting is audio recorded and minutes will be completed and posted to the Authority website. Records of these meetings can be obtained by completing a Public Records Request form located on the Authority website at <a href="www.afma.az.gov">www.afma.az.gov</a>.

For questions about how to submit a public comment, please contact Authority Clerk, Dusty Christopherson at <a href="mailto:dchristopherson@afma.az.gov">dchristopherson@afma.az.gov</a> or 623-544-5400.